

Dear Parent / Carer,

Re: School Closure Procedure

I would like to remind you of our School Closure Procedure.

If the school should be closed (for example in severe weather), the decision will be made by 7:15 in the morning.

We will contact Pupil Transport at the Local Authority who will then contact you. If not, we suggest that you contact the Driver/Passenger Assistant direct if you think there is any problem. It will be important to make sure you have their relevant telephone number(s). Please ask the Driver/Passenger Assistant for their telephone numbers if you do not already have these.

School closures are also listed on the Cornwall Council website at:
www.cornwall.gov.uk/schools-and-education/schools-and-colleges/school-closures-in-emergencies/

It will be your responsibility to contact any short break provider if this is relevant to your child and discuss with them arrangements for any planned visit / stay.

If there should be snow, and it settles during the school day, we will need to close the school. We will make this decision as soon as we can to ensure the safety of the children. We would contact you through our text service in the first instance. Please ensure you have notified the school office with any change of mobile number. All relevant information can additionally be found on our website www.curnowschool.org.uk.

As you will know, the Cornish weather can be quite unpredictable and 'localised'. If, following weather reports, you have concerns and feel you would rather keep your child at home please report their absence to school as normal (call Reception on 01209 215432) as early as possible. We will always do our best to keep the school open – but sometimes closure will be the most appropriate step to ensure everyone's safety.

We understand that closures are frustrating, and we never take the decision to close lightly but we must keep pupils' and staff safety at the forefront of our decisions.

Yours sincerely,
Caroline Jewell
Headteacher